Township of Indiana

Police Officer Application

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Essential Duties for Police Officer
Township of Indiana

1. Effect an arrest, forcibly if necessary, using handcuffs and other restraints. Subdue resisting suspects using, maneuvers, weapons, the use of hands and feet, and other approved weapons in self-defense.

2. Prepare investigative and other reports, including sketches, using appropriate grammar, symbols and mathematical computations.

3. Exercise independent judgment in determining: when there is reasonable suspicion to detain; when probable cause exists to search and arrest, when force may be used and to what degree.

4. Operate a law enforcement vehicle: during both the day and night; in emergency situations involving speeds in excess of posted limits; in congested traffic; in unsafe road conditions caused by factors such as fog, smoke, rain, ice and snow.

5. Communicate effectively and coherently over law enforcement radio channels while initiating and responding to radio communications.

6. Gather information in criminal investigations by interviewing and obtaining the statements of victims, witnesses, suspects and confidential informants.

7. Pursue fleeing suspects and perform rescue operations. Which may involve the following: quickly running after a suspect; quickly entering and exiting law enforcement patrol vehicle; lifting, carrying and dragging heavy objects or persons; climbing over and pulling up oneself over obstacles; jumping down from elevated surfaces; climbing through openings; jumping over obstacles, ditches and streams; crawling in confined areas; balancing on uneven or narrow surfaces; and using body force to gain entrance through barriers.

8. Load, unload, aim and fire from a variety of body positions using handguns, shotguns and other agency firearms under conditions of stress that justify the use of deadly force and at levels of proficiency prescribed in certification standards.

9. Perform searches of people, vehicles, buildings and large outdoor areas which may involve feeling and detecting objects, walking for long periods of time, detaining people and stopping suspicious vehicles and persons.

10. Conduct visual and audio surveillance for extended period of time, which may require standing, sitting and confinement in unusual, tight or uncomfortable spaces.

11. Engage in law enforcement patrol functions that include such things as working rotating shifts, walking on foot patrol for extended periods and physically checking the doors and windows of buildings to ensure they are secure.

12. Effectively communicate with people, including juveniles, by giving information and directions, mediating disputes and advising of rights and processes.

13. Demonstrate communication skills in court and other formal settings.

14. Detect and collect evidence and substances that provide the bases of criminal offenses and infractions and that indicate the presence of dangerous conditions.

15. Endure verbal and mental abuse when confronted with the hostile view and opinions of suspects and other people encountered in an antagonistic environment.

16. Perform rescue functions at accidents, emergencies and disasters to include directing traffic for long periods of time, administering emergency medical aid, lifting, dragging and carrying people away from dangerous situations and securing and evacuating people from particular areas.

17. Process and transport prisoners and committed mental patients using handcuffs and other appropriate restraints.

18. Put on and operate a gas mask in situations where chemical munitions are being deployed. Perform essential job functions during deployment.

19. Extinguish small fires by using extinguisher and other appropriate means.

20. Read and comprehend legal and non-legal documents, including the preparation and processing of such documents as citations, affidavits and warrants.

21. Process arrested suspects to include taking their photographs and obtaining a legible set of inked fingerprint impressions.

22. Perform all job functions under extreme weather or climate conditions.

23. Effectively manage situations that require the handling and/or disposing of domestic and wild animals. Including euthanizing wounded or injured animals.

24. Filling out written reports in a clear and concise manner.

25. Must be proficient in the use of computers. Utilizing the computer to prepare criminal complaints, warrants, accident reports, etc.

26. Must have the ability to obtain and maintain access to Criminal Justice Information Systems (CJIS) such as NCIC/CLEAN, Penn DOT, etc.

27. Must be able to testify in Court as a witness for the prosecution.

NOTE: The successful applicant must be able to perform ALL of the above essential job functions of a police officer, unassisted, and at a pace and level of performance consistent with the actual job performance requirements. This requires a high level of physical ability to include vision, hearing, speaking, flexibility and strength.

Township Of Indiana

Police Officer Essential Job Functions

PERSONAL CHARACTERISTICS

Police officers maintain a position that involves the highest degree of public trust. Therefore, it is imperative and a "business necessity" that officers maintain – and have a history of honesty, reliability, integrity, high moral character, and the ability to manage personal finances and interpersonal skills. The applicant must pass a criminal history background check and be cleared for criminal justice information access and not be on any County District Attorney's "Do Not Call" list. Additionally, police officers are frequently placed in a position of physical and mental stress. Therefore, if the applicant poses a significant risk of substantial harm to himself/herself, other officers, and the public, and the significant risk of substantial harm cannot be eliminated or reduced, the applicant may be at a disadvantage in the hiring process. The applicant must meet the physical, vision and psychological standards set forth by the Municipal Police Officer's Education and Training Commission and be eligible to receive an Act 120 certification number.

VERIFICATION OF UNDERSTANDING

I have reviewed the above list of essential job functions for the position with the Indiana Township Police Department as a police officer and believe that:

____ I can fully perform all duties.

_____ _____

SIGNATURE **DATE**

CONSENT TO POLYGRAPH

I hereby freely consent to undertake a polygraph test as a part of my application for a law enforcement position with the Township of Indiana. I understand that with this consent I waive any rights I may have to contest this polygraph test under any federal or state law and specifically Section 18 Pa. C.S.A. Section 7321.

I have read the above language and understand that with my consent to said polygraph test, I am waiving any claim I may have to contest this test.

_____

Signature

_____

Date

_____

Print Name

WAIVER AND RELEASE FOR BACKGROUND INFORMATION

I, _____, hereby give Indiana Township the right to make a thorough investigation into my background, previous employment, education and references in order to ascertain my suitability for service as a police officer. I release from all liability and claims all persons, companies and corporations (public and private) supplying any information whatsoever to representatives of Indiana Township This includes, and is not limited to, parties with whom I have entered into a written or oral agreement, which contains a confidentiality clause. I release indemnity and hold harmless Indiana Township, its officials, officers and employees from and against any and all liability which might result from conducting such an investigation.

_____ _____

Signature **Date**

COMMONWEALTH OF PENNSYLVANIA)) SS:
COUNTY OF ALLEGHENY)

This date, _____, personally appeared before me and acknowledged his/her signature to the above statement.

_____

Notary Public

My Commission Expires: _____

VERIFICATION

I understand that this application has been completed subject to the penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsification to authorities.

_____

Signature

_____

Date

_____

Print Name

NOTIFICATION PROCEDURE RELEASE

In the processing procedure required for applicants, it may become necessary to contact the applicant in the event they are being given further consideration for the position of police officer with the Township of Indiana.

If conventional methods fail in attempting to contact the applicant, a certified letter will be sent to the applicant's address listed on the application. Should the certified letter be returned indicating that it was unclaimed or undeliverable, the applicant will be eliminated from further processing and consideration.

It is the applicant's responsibility to notify the Township of Indiana's Police Chief, in writing, of the address change. By affixing your signature to this form, the applicant acknowledges that they have read and understood the contents of this procedure.

_____

Signature

_____

Date

_____

Print Name

SWORN STATEMENT

I hereby swear that all statements made in this questionnaire are true and complete. I also understand that any misstatements of material facts will subject me to disqualification and termination of the application process of employment and could result in criminal prosecution.

_____	_____
SIGNATURE OF APPLICANT	**INVESTIGATOR**
_____	_____
DATE	**DATE**

PERSONAL DATA

1. Full Name: _____
Last Name First Name Middle Name

2. Date of Birth Month _____ Day _____ Year _____

3. Social Security Number: _____ / _____ / _____

4. Contact email: _____

5. Driver's License Number: _____ State: _____

6. Are you currently employed as a Police Officer _____ Yes _____ No

7. If yes to question 7, list department _____

8. Police Certification Number _____ State _____

9. Veteran: ____ Yes ____ No

10. Address: _____
Street Address CITY STATE ZIP CODE

11. Cell phone number: (_____) _____

Home telephone number: (_____) _____

Other telephone number: (_____) _____

12. Place of birth: _____
CITY COUNTY STATE/COUNTRY

13. Have you ever used another name or had your name changed ____YES ____ NO
NOTE: This includes, but is not limited to, maiden names, former names, former married names, adopted names, nicknames, etc. If yes, fill in the information in the table below.

PREVIOUS NAME	DATE OF CHANGE	LOCATION OF CHANGE	REASON FOR CHANGE

14. Describe any scars, marks, tattoos and their location that may be visible while in uniform

LOCATION ON BODY	DESCRIPTION

15. Are you a citizen of the United States? ____ YES ____ No

16. Are you: NATURAL BORN ____ YES ____ NO
Provide a certified copy of your birth certificate for the Bureau of Vital Statistics in the state you were born.

____ YES ____ NO NATURALIZED Provide original Naturalization Papers

____ YES ____ NO RESIDENT ALIEN Provide alien registration card

17. What special skills or qualifications do you possess? This can include, but is not limited to, foreign language skills, computer skills, office skills, technical skills, etc.
_____
_____
_____

18. In case of emergency, please list someone we can contact:

_____

NAME OF PERSON TO CONTACT **RELATIONSHIP**

_____

HOME ADDRESS **CITY** **STATE** **ZIP CODE**

(_____) _____ **(_____)** _____

CONTACT TELEPHONE NUMBER **ALTERNATE NUMBER -*if applicable***

MARITAL / FAMILY DATA

19. Are you currently: _____ SINGLE _____ MARRIED _____ DIVORCED

20. If married, what is the full name of your spouse (include maiden name)

_____

FIRST NAME **MIDDLE NAME** **MAIDEN NAME** **LAST NAME**

21. If married, are you living with your spouse?

_____ YES _____ NO (If no, please explain on explanation page)

22. List the following information about your current and former spouses:

NAME OF SPOUSE	ADDRES OF SPOUSE	DATE OF MARRIAGE	LOCATION OF MARRIAGE (CITY/STATE)	DATE OF DIVORCE	LOCATION OF DIVORCE (CITY/STATE)

23. List the following information for all of your dependents (not your current spouse):

NAME	DATE OF BIRTH	PLACE OF BIRTH	CURRENT RESIDENCE

NOTE: CERTIFIED COPIES (RAISED SEAL) OF ALL DOCUMENTS RELATING TO NAME CHANGES, MARRIAGES, AND DIVORCES ARE REQUIRED BEFORE APPLICATION FOR EMPLOYMENT WILL BE PROCESSED. THIS INFORMATION CAN BE OBTAINED FROM THE COURT IN WHICH THE PROCESS WAS COMMENCED.

RESIDENCE

24. List all of your addresses for the last ten (10) years. Begin with your present address. This list should include temporary addresses, part time addresses, military addresses (any address over thirty (30) days), permanent addresses, and school addresses.

FROM MO/YR	TO MO/YR	ADDRESS	CITY	ST	ZIP	RENT / OWN

EDUCATION

25. If you graduated from high school, complete the following information:

_____

NAME OF HIGH SCHOOL **DATES ATTENDED FROM / TO**

_____

COMPLETE MAILING ADDRESS **CITY/STATE** **ZIP CODE**

_____ ___

TELEPHONE NUMBER **YEAR GRADUATED**

26. If you received a GED certificate, complete the following information:

_____

NAME OF SCHOOL ***(IF SCHOOL NO LONGER EXISTS, LIST THE ADDRESS OF THE LOCAL BOARD OF EDUCATION)***

_____

COMPLETE MAILING ADDRESS OF SCHOOL ***(IF SCHOOL NO LONGER EXISTS, LIST THE ADDRESS OF THE LOCAL BOARD OF EDUCATION)***

_____ _____

YEAR GED OBTAINED **STATE GED OBTAINED**

27. List any degrees that you have obtained (A.A., A.A.S., B.S., M.P.A., etc.)

_____

TYPE OF DEGREE **GPA** **YEAR RECEIVED**

_____

TYPE OF DEGREE **GPA** **YEAR RECEIVED**

_____

TYPE OF DEGREE **GPA** **YEAR RECEIVED**

28. Since high school, have you ever been expelled or suspended from any school or been disciplined by any school official? ____ YES ____ NO

EDUCATION CONTINUED

29. List below any Colleges, Universities, Vocational/ Technical schools, and/or Graduate Schools that you have attended.

NAME OF SCHOOL	COMPLETE ADDRESS	DATES ATTENDED	MAJOR COURSE OF STUDY	DID YOU GRADUATE

NOTE: APPLICANT IS RESPONSIBLE FOR FURNISHING THE POLICE DEPARTMENT WITH SEALED HIGH SCHOOL AND COLLEGE TRANSCRIPTS AT THE APPLICANT'S OWN EXPENSE

POLICE CERTIFICATION INFORMATION

30. Have you ever attended a basic state, federal, local, or military mandate school for Police Officer, Deputy Sheriff, Correctional Officer, Military Police Officer, etc.?

____ YES If yes, answer the below listed questions.
____ NO If no, go on to the next question.

List the dates you attended basic mandate school: ____ / _____ ____ /_____
MO/ YR to MO/ YR

Did you receive a certification number: ____ YES ____ NO

If yes, please list your certification number: _____

Number of years and months experienced as certified law enforcement officer:

_____ Years _____ Months

List the agency, department, or organization, which sponsored you for mandate school:

_____

AGENCY NAME LOCATION OF AGENCY (STATE)

_____

COMPLETE MAILING ADDRESS OF SPONSORING AGENCY

_____

TELEPHONE NUMBER CONTACT PERSON

31. If you are not presently working as a law enforcement officer, list the date and agency you last worked for as a certified law enforcement officer:

_____

DATE LAST WORKED AS A LAW ENFORCEMENT OFFICER AGENCY

_____

COMPLETE MAILING ADDRESS OF AGENCY

_____

TELEPHONE NUMBER CONTACT PERSON

32. Have you ever been placed on a "Do not call" list which prevented you from being called as a witness in any criminal cases? ___ YES ___ NO *(If yes explain on explanation page)*

33. Have you ever had your Criminal Justice Information System (CJIS, CLEAN/NCIC) access suspended or revoked? ____ YES ____ NO *(If yes explain on explanation page)*

EMPLOYMENT HISTORY

34. What is your present occupation? _____

35. How did you find out about this job? _____

36. Have you ever worked for Indiana Township? _____ YES _____ NO
If yes, what department? _____ If yes, when? _____

37. Have you ever applied for a police officer job with Indiana Township? ___YES ___ NO
If yes, fill in the information on the table below.

DATE	POSITION	DEPARTMENT	WHAT HAPPENED

38. Do you have any relatives that are employed with Indiana Township? Relatives include, but are not limited to, brothers, sisters, parents, grandparents, cousins, aunts, uncles, in-laws, etc. ____ YES ____ NO
If yes, fill in the information on the table on the next page below. If you need more space, use the explanation page.

NAME OF RELATIVE	RELATIONSHIP TO YOU	DEPARTMENT IN WHICH THEY WORK

39. List ALL jobs, positions or appointments you have held in the last ten years to include temporary, part-time, paid or not paid employment, active or inactive reserve, and internships. Put your present or most recent job first. List a reason for leaving for each job. Include military service in proper time sequence and temporary part-time jobs. If there are gaps in your employment, please provide an explanation for each period of unemployment.

Name of Employer:	**Address:**
Position(s) Held	**Phone Number:**
Employment Dates: **From: To:**	**Supervisor:**
Reason for Leaving:	**Duties:**
Name of Employer:	**Address:**
Position(s) Held	**Phone Number:**
Employment Dates: **From: To:**	**Supervisor:**
Reason for Leaving:	**Duties:**
Name of Employer:	**Address:**
Position(s) Held	**Phone Number:**
Employment Dates: **From: To:**	**Supervisor:**
Reason for Leaving:	**Duties:**

EMPLOYMENT HISTORY CONTINUED…

Name of Employer:	**Address:**
Position(s) Held	**Phone Number:**
Employment Dates: **From:** **To:**	**Supervisor:**
Reason for Leaving:	**Duties:**
Name of Employer:	**Address:**
Position(s) Held	**Phone Number:**
Employment Dates: **From:** **To:**	**Supervisor:**
Reason for Leaving:	**Duties:**
Name of Employer:	**Address:**
Position(s) Held	**Phone Number:**
Employment Dates: **From:** **To:**	**Supervisor:**
Reason for Leaving:	**Duties:**

EMPLOYMENT HISTORY CONTINUED…

40. If you answer YES to any of the following questions, please explain fully on the explanation page.

	YES	NO
a. Have you ever been terminated, forced to resign or otherwise involuntarily separated by a previous employer?		
b. Have you ever been reprimanded by a supervisor for misconduct or for not doing your job properly?		
c. Have you ever been reprimanded for being late or absent?		
d. Have you ever been disciplined by a supervisor (including verbal or written reprimands, suspensions, fines, etc.)		
e. Have you ever left a job without giving two weeks' notice?		
f. Have you ever been engaged in any business as an owner, partner, or corporate member?		
g. Have you ever taken anything of value, goods or service, from an employer without their permission?		
h. Have you ever taken any cash money from an employer?		
i. Have you ever accepted a bribe to perform or not perform your duty?		

41. Figure out a dollar amount of how much you have taken from all employers combined during the last five years and circle the amount below that comes closest to the total dollars in merchandise, goods, or services you have taken. This can include, but is not limited to, paper, pens, clips, etc.

$0 $10 $25 $50 $75 $100 $200 $500 $750 $1000 $2500 $5000

Other: _____ Explain any amounts on explanation page.

42. In the last five years, have you submitted an application for employment with any other law enforcement agency or department? ____YES ____ NO

If yes, fill in the information in the following table on the next page. If you need more space use the explanation page.

AGENCY	DATE APPLIED	DISPOSITION OF APPLICATION

43. Have you ever taken a polygraph examination for any reason? ___ YES ___ NO

If yes, fill in the information on the table below. If you need more space use the explanation page.

DATE	AGENCY/COMPANY	CITY/STATE	REASON FOR POLYGRAPH	RESULT

44. Have you ever been rejected for cause from a public safety job? ___ YES ____ NO

If yes, please explain fully. Be specific. If you need more space use the explanation page.

_____

_____

_____

_____

_____

45. At the present time, do you have any pending applications with any other law enforcement agencies ? ____ YES ____ NO If yes, please list the agency, the position and the current status. If you need more space use the explanation page.

_____

_____

_____

46. Are you being urged or paid by any person or organization to work for this department?

____ YES ____ NO *If yes, fully explain on the explanation page.*

FINANCIAL HISTORY

47. If you answer YES to any of the following questions, please explain fully on the explanation page.

	YES	NO
a. Do you have any bills that are past due?		
b. Are any creditors currently pressing you for payment?		
c. Have you EVER had any credit accounts in collections?		
d. Have you EVER had any item repossessed?		
e. Within the last five years, have you filed for bankruptcy?		
f. Within the last five years, have you had your wages garnished?		
g. Is there currently an action pending to have your wages garnished?		
h. Within the last five years, have you been evicted or dispossessed from a residence or business?		
i. Have you EVER been involved in a civil suit of any kind? (This can include, but is not limited to, custody proceedings, divorces, etc.)		
j. Are you currently involved in any type of civil suit?		
k. Have you ever intentionally written a bad check?		
l. Have you ever misused a credit card or forged a check?		
m. Have you ever attempted to obtain credit by using another name or another social security number?		

NOTE: CREDIT HISTORIES OF ALL APPLICANTS ARE CHECKED. CERTIFIED COPIES (RAISED SEAL) OF ALL PAPERWORK REGARDING BANKRUPTCIES, GARNISHMENTS, CONSUMER CREDIT COUNSELING SERVICES, ETC. ARE REQUIRED UPON REQUEST.

MILITARY SERVICE

48. If you answer YES to any of the following questions, please explain fully on the explanation page.

	YES	NO
a. Have you ever attempted to enlist in any branch of the United States Armed Forces? (including Reserves, National Guard, and Coast Guard).		
b. Have you ever served in any branch of the United States Armed Forces? (Including Reserves, National Guard, and Coast Guard).		
c. Have you ever served in any branch of a foreign military?		
d. Have you ever been involved in a subversive act against the United States Government, or any other government, such as mutiny, treason, sabotage, espionage, etc.?		

APPLICANTS WHO HAVE SERVED IN THE MILITARY ANSWER THE FOLLOWING QUESTIONS.

49. Complete the following table regarding your military service. If you need additional space use the explanation page.

BRANCH OF SERVICE	ENLISTMENT PERIOD	SERVICE NUMBER	HIGHEST RANK HELD

50. What is the type of your military discharge? (Honorable, Dishonorable, General, Under Honorable Conditions, Entry Level Separation, Medical, etc.) BE SPECIFIC

_____

_____

_____

MILITARY SERVICE CONTINUED

51. What was your military occupation specialty (MOS)?

_____

_____

_____

52. Have you ever been court-martialed, tried on charges, or subject of Article 15, company punishment, and OR ANY OTHER disciplinary action while a member of the Armed Forces?
____ YES ____ NO
If yes, fill in the appropriate information on the table below and explain the offense(s) in detail on the explanation page.

TYPE OF DISCIPLINARY ACTION	BRANCH OF SERVICE	DATE OF ACTION	DISPOSITION OF ACTION

53. In the table below, list all periods of active military service (anything over thirty (30) days):

DATE FROM MONTH / YR	DATE TO MONTH / YR	DUTY STATION: NAME OF STATION AND IT CLOSEST TO DUTY STATION	RANK HELD

CRIMINAL HISTORY / ACTIVITY

54. Have you EVER been arrested for a summary, misdemeanor or felony offense (excluding minor traffic offenses)? ____ YES ___ NO

If yes, fill in the information on the table below and explain the incident fully on the explanation page.

POLICE/COURT JURISDICTION	CHARGE	FELONY/MISDEMEANOR	DATE	DISPOSITION

55. Have you ever been fingerprinted for any reason? ____ YES ____ NO

If yes, fill in the information on the table below.

AGENCY	DATE	PURPOSE

56. Have you ever been charged, whether or not you were convicted, because of any domestic violence related incident? ____ YES ____ NO

If yes, explain fully in the space below. Please include the appropriate police jurisdiction and the disposition of the case.

_____

_____

_____

_____

_____

57. Have any criminal warrants ever been taken out against you? (This can include, but is not limited to, bad check citations, domestic violence, interference with custody, etc.)

___ **YES** ___ **NO** *If yes, please fill out the information on the table below.*

CHARGE(S)	DATE	JURISDICTION	DISPOSITION

58. If you answer YES to any of the following questions, please explain fully on the explanation page.

	YES	NO
a. Have you ever been involved in any undetected crime?		
b. Have you been involved in the theft of any merchandise, property, money, etc., from any person or place?		
c. Have you ever been required to pay a fine in excess of $25.00?		
d. Have you ever been placed on any type of probation or parole?		

	YES	NO
e. Have you ever been questioned as a victim, witness, or suspect by a law enforcement officer concerning any felony theft, violent crime, or sexual offense?		
f. Are there currently any criminal charges pending against you?		
g. Are you currently under any subpoena(s)?		
h. If you are, or have ever been, a peace officer (including a Correctional Officer), has it ever been alleged that you have made an improper / bad arrest?		
i. If you are, or have ever been, a peace officer (including a Correctional Officer), have you ever used excessive force while making an arrest?		

MOTOR VEHICLE / DRIVING HISTORY

59. Do you currently possess a valid driver's license? ___ YES ____ NO

If yes, which state? _____ License number _____ Class _____

Expiration Date _____ Restrictions _____ Issue Date _____

60. Have you ever had a driver's license in another state? ____ YES ____ NO

If yes, which state? _____ License number _____ Status _____

61. Have you ever had a foreign driver's license? ___ YES ____ NO

If yes, in which country / countries? _____

Where was the foreign driver's license issued? _____

Foreign driver's license number (if known) _____

What is the status of your foreign driver's license? _____

62. Have you ever had a military driver's license? ____ YES ____ NO

If yes, which branch of the military services issued the license? _____

Military driver's license number (if known) _____

What is the status of your military license? _____

MOTOR VEHICLE / DRIVING HISTORY CONTINUED

63. If you answer YES to any of the following questions, please explain fully on the explanation page.

	YES	NO
a. Has your driver's license (including out of state, foreign, or military) ever been suspended, canceled or revoked in any state or country?		
b. Have you ever been refused a driver's license by any state, military, or foreign entity?		
c. Have you ever obtained or attempted to obtain a driver's license under an assumed name?		

64. Do you have any pending traffic citations or parking tickets? If yes, complete information on the table below.

CHARGE	JURISDICTION	DATE RECEIVED	COURT DATE

65. In the table below, list all traffic citations you have received in the last TEN (10) years. If you need more space use page 34. If there is none, write NONE in the table below

CHARGE	JURISDICTION	DATE RECEIVED	COURT DATE	DISPOSITION

66. Have you been involved in any motor vehicle accidents in the last TEN (10) years? This can include, but is not limited to, single car accidents, accidents which were not reported, hit and run accidents, whether or not you were at fault, private property accidents, on duty, off duty, etc. ____ YES ____ NO *If yes, fill in the information on the table below.*

DATE	POLICE REPORT YES/NO	LOCATION CITY/STATE	CAUSE OF ACCIDENT	INJURIES YES/NO	DRIVER AT FAULT	CITATION YES/NO

67. If you answer YES to any of the following questions, please explain fully on the explanation page.

	YES	NO
a. Have you ever been charged with driving under the influence of alcohol or drugs?		
b. Have you ever been convicted of or pled nolo contendere to the charge of driving under the influence of alcohol or drugs?		
c. Have you ever been involved in any hit and run accident?		
d. Have you ever been involved in any serious traffic offense? (Including, but not limited to, reckless driving, laying drags, DUI/DWI, vehicular homicide, etc.)		
e. Have you ever left the scene of an accident without giving assistance?		
f. Have you ever been involved in any traffic-related lawsuits, whether you were the plaintiff or the defendant?		
g. Have you ever been involved in a traffic accident which resulted in a serious injury or fatality?		

DRUG USE

68. Please answer each line truthfully. The use of, or experimentation with, a particular drug(s) may not necessarily mean automatic disqualification. In the table provided, indicate when you first tried the drug(s) listed, when you last used the drug(s) listed, and the approximate number of times used.

DRUG	DATE FIRST USED	DATE LAST USED	NUMBER OF TIMES USED
Marijuana			
Hashish			
Angel Dust / PCP			
Ice			
Ecstasy/MDMA			
Cocaine			
Crack Cocaine			
Heroin			
LSD/Acid/Blotter			
Crank			
Mushrooms/Peyote			
Morphine			
Mescaline/Cactus			
Opium			
Psilocybin			
Quaaludes			
Speed (specify type)			
Downers/Barbiturates			
Valium			
Steroids			
Crystal Methadone			
STP			
Any other illegal drug (specify)			

DRUG USE CONTINUED / ALCOHOL USE / GAMBLING

69 . If you answer YES to any of the following questions, please explain fully on the explanation page

	YES	NO
a. Have you ever been involved in the sale, distribution, or growing of marijuana?		
b. Have you ever been involved in the sale, distribution, or manufacture of cocaine or any other illegal drug?		
c. Have you ever been involved in the manufacture of any type of drug or narcotic? (Including prescription drugs)		
d. Have you ever taken a drug prescribed for another person?		

ALCOHOL USE

70. Do you drink alcoholic beverages? ____ YES ____ NO If yes, how much and how often?

_____

71. List the approximate date you were last intoxicated (drunk): _____

72. Since the age of seventeen, have you ever been arrested because of an alcohol-related offense? This includes, but is not limited to, DUI/DWI, Public Drunk/Intoxication, Disorderly Conduct, Minor in Possession of Alcohol, etc.? ____ YES ____ NO *If yes, explain fully on the explanation page.*

GAMBLING

73. Circle any of the following you have gambled on in the last TEN (10) years.
1. CARDS 2. NUMBERS 3. DOGS 4. SPORTING EVENTS 5. LOTTO 6. DICE
7. HORSES 8. LOTTERY SLOT MACHINES 9. OTHER _____

List the extent of your gambling on any of the above you have circled or listed.

_____

_____

74. Do you have any gambling debts? ___ YES ____ NO
If yes, explain fully on the explanation page

75. Have you ever borrowed money to gamble? ____ YES ____ NO
If yes, explain fully on the explanation page

MISCELLANEOUS QUESTIONS

76. Have you ever applied for a permit to carry a weapon? _____ YES ____ NO

If yes, was the permit granted? _____ YES _____ NO

If yes, date permit granted: _____

Which agency granted the permit? _____

Location of agency granting permit: _____

If permit to carry a weapon was not granted, explain fully your answer on the explanation page.

77. Do you possess any other professional license? ____ YES ___ NO
If yes, complete table below:

TYPE OF LICENSE	DATE RECEIVED	STATE OF LICENSE	STATUS OF LICENSE

78. Do you object to wearing a uniform? ___ YES ___ NO
79. Do you object to working nights? ___ YES ___ NO
80. Do you object to working rotating shifts? ____YES ___ NO
81. Do you object to working 8 hours, 10 hours or 12 hour scheduled shifts? ____ YES ___ NO

82. Do you object to occasionally being away from home overnight and for other periods of time attending meetings, acquiring training and otherwise performing official duties?
____ YES ___ NO

83. If you possess a professional license, has it ever been revoked or suspended for any reason? ____ YES ___ NO *If yes, explain fully on the explanation page.*

84. Do you know of anything that might prevent you from obtaining the position you have applied for? ____ YES ____ NO *If yes, explain fully on the explanation page.*

85. Is there any reason why you cannot work flexible, rotating shifts as they are related specifically to your job assignment or duties? ____YES ____ NO
If yes, explain fully on the explanation page.

86. Have you purposely omitted any information from your employment application, resume, this document, or any other document you have submitted? ____ YES ___ NO
If yes, explain fully on the explanation page.

87. Were you able to understand all of the questions in this document? ____ YES ____ NO
If no, explain fully on the explanation page.

88. On this page tell us why you would like to work for Indiana Township, and how you feel you would be a good police officer and list your strengths and weakness.

Explanations Page
Please Write Legibly

Question No.	Explanation

Explanations Page Continued

Question No.	Explanation

REFERENCES

Give the names of five responsible persons, other than relatives or past employers, who could provide information about your character, ability, experience, personality, and other qualities below.

NAME	ADDRESS	TELEPHONE	YEARS KNOWN

SOCIAL MEDIA ACKNOWLEDGEMENT AGREEMENT

Name: _____ **Date:** _____
Address: _____
Phone: _____

Please list ALL social media sites that you use:

_____

_____

_____

_____

_____

Sign: _____**Date:** _____