

**TOWNSHIP OF INDIANA
APRIL 12, 2016**

A Regular Meeting of the Board of Supervisors of the Township of Indiana was called to order at 7:00 P.M. by Mayor Michael Schurko with the Pledge of Allegiance. The meeting was held at Indiana Township Town Hall, and recorded on audio cassette.

Supervisors in attendance were Paul Jorgensen, Albert F. Kaan, Darrin J. Krally, Michael Schurko, and Daniel L. Taylor. Also in attendance were Code Enforcement Officer Jefftey S. Curti, Engineer Daniel B. Slagle, Manager Daniel L. Anderson, Public Works Foreman John Carson, Solicitor Irving Firman, and Recording Secretary Carolyn Kustra.

APPROVAL OF MINUTES

MARCH 8, 2016, REGULAR MEETING

Supervisor Taylor noted the first line in the second paragraph on Page 2, should read:

...a debt owed by *"Mr. Whanger's estate"*.

Mr. Krally made a motion, seconded by Mr. Taylor, to approve the March 8, 2016, Regular Meeting minutes as amended. Motion carried unanimously.

CITIZENS' FORUM

No one asked to be recognized.

DEVELOPMENT PROPOSALS

VALLEY LANE-SIMPLE SUBDIVISION (Request to table)

It was noted that the Township received a request from the applicant to table action on the previously submitted Valley Lane Simple Subdivision proposal.

WELLINGTON PLAN OF LOTS-MULTI-SUBDIVISION (Request to table)

It was noted that the Township received a request from the applicant to table action on the previously submitted Wellington Plan of Lots Multi-Subdivision proposal.

Mr. Kaan made a motion, seconded by Mr. Jorgensen, to table action on the Valley Lane Simple Subdivision proposal, as well as the Wellington Plan of Lots Multi-Subdivision as requested by the respective applicants. Motion carried unanimously.

NELSON-SEIBERT-SIMPLE SUBDIVISION

Mr. Slagle noted the Nelson-Seibert Simple Subdivision was previously reviewed by the Planning Commission. Items of concern were noted by the Engineer at that time. Since then, a revised drawing was submitted with all issues addressed. Mr. Slagle recommended approval of the request at this time.

Mr. Taylor made a motion, seconded by Mr. Krally, to approve the Nelson-

Seibert Simple Subdivision as recommended by the Engineer. Motion carried unanimously.

MONARCH MINE-SITE PLAN

Brian Deah from the Architectural Firm of DRA Taggart, told Board Members that the Monarch Mine in Rural Ridge, was ordered by the DEP to clean up the water being discharged along Little Deer Creek Road. A treatment facility consisting of two tanks and a filter press building is proposed. As slurry is processed, the resulting filter cakes will be trucked from the site. Mr. Deah said the process will be enclosed within the building, and no additional odors will be created on the site. A planted visual landscape barrier will be provided, and any additional lighting will be shielded. As a result of The Planning Commission's questions and comments, it had also recommended consolidating the individual parcels of land at the site. This is one of several conditions noted in the Engineer's letter dated April 4, 2016.

Mr. Slagle recommended approval of the Monarch Mine Site Plan, based on the stipulations set forth in his letter dated April 4, 2016.

Mr. Krally made a motion, seconded by Mr. Jorgensen, to approve the Monarch Mine Site Plan as recommended by the Engineer, in accordance with the Engineer's letter dated April 4, 2016. Motion carried unanimously.

ACCOUNTS PAYABLE-APRIL, 2016

Supervisor Taylor noted upon inspection of the bills, that the Township is paying a monthly fee to make large paper and cardboard recycling dumpsters (ABITIBI) available to the public. He said since residents can now recycle these items at their homes in the large wheeled bin provided by Waste Management, having the large dumpsters in the Town Hall parking lot may no longer be necessary. Board Members agreed this service should be cancelled provided there is no penalty for doing so.

Mr. Taylor made a motion, seconded by Mr. Kaan, to approve payment of the April, 2016, expenditures as presented. Motion carried unanimously.

Payments were to be made from the following funds:

General: \$124,548.61	Capital Improvement Fund:	\$214,619.36
K-9 Fund: \$1,003.00	Developers Recreation:	\$0.00
D.A.R.E.: \$ 0.00	State:	\$3,882.36
Rosedale Rd. Water District: \$1,620.00	<u>Payroll Fund</u>	
Ottawa Hills Sewer District: \$901.48	Payroll Ending-6/20/16:	\$74,924.40
Middle Rd. Sewer Dist. No. 1: \$1,403.42	Payroll Ending-4/3/16:	<u>\$72,715.74</u>
Middle Rd. Sewer Dist. No. 2: \$1,004.32		
Fairview Area Sewer District: \$553.82	TOTAL:	\$ 497,176.51

FINANCIAL REPORTS-MARCH, 2016

Each Board Member had previously received a copy of the “Expenditures and Revenues as Compared to Budget” and “Balance Sheets” for March, 2016.

ACCOUNTS RECEIVABLE-MARCH, 2016

Each Board Member had previously received a copy of the “Accounts Receivable Statement” for March, 2016; copies were placed on file.

OLD BUSINESS - None discussed.

REPORTS

VOLUNTEER FIRE COMPANIES

Supervisor Jorgensen said he will meet with the Indiana Township Volunteer Firefighters’ Association soon to discuss the criteria. He said they also thanked the Township for the first Fire Tax disbursement. Mr. Jorgensen said some changes that were made to the criteria for Capital funding which have been implemented, and are not reflected in the Criteria document; this will be brought back to the Board at a future meeting. Mr. Anderson said the criteria was established by the Township, and is not meant to be changed by the Fire Departments.

CHIEF OF POLICE

Each Board Member was previously presented with copies of the Police Department’s written report for March, 2016. A copy was placed on file.

CODE ENFORCEMENT OFFICER

Each Board Member was previously presented with copies of the Code Enforcement Officer’s monthly report for March, 2016. A copy was placed on file.

Mr. Curti said keys to the Public Works Department gates were issued to the Fire Departments for access to the fuel pump.

It was noted John Medred recently resigned as one of the Deputy Emergency Management Coordinators. Mr. Curti said he will send Mr. Medred a letter of thanks for his service in this position.

PUBLIC WORKS FOREMAN

Each Board Member had previously received copies of the Public Works Foreman’s written report for March, 2016. A copy was placed on file.

ENGINEER

Each Board Member was presented with a copy of the Engineer’s written report. A copy was placed on file. Mr. Slagle reviewed his report for the Board.

Mr. Slagle noted the Middle Road ADA Parking Project is complete and the Close-Out documentation executed. He said Reconciliation Change Order No 1 decreasing the project cost by \$776.00 has been prepared, and recommended its approval.

Mr. Taylor made a motion, seconded by Mr. Kaan, to approve Reconciliation Change Order No. 1, decreasing the Middle Road ADA Parking Project cost by \$776.00. Motion carried unanimously.

Mr. Slagle said Final Estimate No. 2 for John Zottola Landscaping in the amount of \$2,541.58 has been prepared, and recommended its approval and payment conditioned upon completion of the Performance Bond.

Mr. Taylor made a motion, seconded by Mr. Jorgensen, to approve payment of Final Estimate No. 2 to John Zottola Landscaping in the amount of \$2,541.58 conditioned upon completion of the Performance Bond. Motion carried unanimously.

PUBLIC WORKS MAINTENANCE BUILDING

Mr. Slagle said the Architect has performed a final inspection of the building, and a final punch list was developed. As a result, Estimate No. 11 in the amount of \$54,558.99 for Swede Construction Corp., has been prepared for review and approval.

Mr. Kaan made a motion, seconded by Mr. Taylor, to approve payment of Estimate No. 11 in the amount of \$54,558.99 to Swede Construction, as recommended by the Engineer. Motion carried unanimously.

Mr. Slagle said he has prepared for review and approval, Final Estimate No. 5 in the amount of \$8,866.75 for Reno Brothers Construction, conditioned upon completion of the close-out documents.

Mr. Taylor made a motion, seconded by Mr. Kaan, to approve Final Estimate No. 5 for Reno Brothers Construction in the amount of \$8,866.75 conditioned upon completion of the close-out documents, as recommended by the Engineer. Motion carried unanimously.

CEDAR RUN ROAD DIRT/GRAVEL PAVING PROJECT

Mr. Slagle said bids for the materials only/installation relative to the project, were opened this afternoon. The request for bids had been duly advertised. The Engineer, Manager, and Public Works Foreman will review the bids, and discuss possible avenues to proceed. Mr. Slagle said the lowest bid for “undelivered” aggregate was \$75,000. The lowest bid for “delivered” aggregate was \$102,300. The lowest bid to install was \$30,000. He said the “original” costs were around \$240,000.

2016 ROADWAY PRIORITY LIST

Mr. Slagle reported that he has reviewed and updated the 2016 Roadway Priority List originally developed in November of 2015. Each Board Member received a copy. He explained that each road in the Township is reviewed, evaluated, "scored", and given a ranking to establish priority.

SOLICITOR

Mr. Firman had nothing to report.

MANAGER

Mr. Anderson said the 2015 Audit has been finalized, advertised, and filed with the DCED.

Mr. Anderson said he attended the recent ALOM Conference, which was very good.

An Executive Session immediately following the meeting to discuss Personnel Matters, was requested by the Manager.

Supervisor Schurko asked if it is common for Townships not to have Audit Review Boards who review and discuss the Audit results. Mr. Anderson said this has been the extent of the Audits for quite some time, adding if this procedure was extended the cost would also increase. Mr. Jorgensen wondered if the Auditors' observations should be addressed formally. Board Members agreed they would all read the Audit Report they have just received.

PARK & RECREATION BOARD

Megan Carson, Park and Recreation Board Chairman, said the special meeting to discuss the request to upgrade the ballfield at Emmerling Community Park, that had been scheduled for this Thursday was cancelled. The group making the proposal (Live Life Like Lou) will instead attend the May 5th Park and Recreation Board meeting.

HISTORICAL COMMISSION

Each Board Member had previously received a copy of the Indiana Township Historical Commission's March 7, 2016, Regular Meeting Minutes.

SUPERVISORS

MR. JORGENSEN

Mr. Jorgensen had nothing to report.

MR. KAAAN

Supervisor Kaan reported that he too recently attended the ALOM Conference, and found it to be beneficial as well.

Mr. Kaan said there is a lot of additional traffic on Blue Run Road as a result of the construction detour, and that *Indianola Road* is getting damaged.

MR. KRALLY

Mr. Krally said he is glad to see that the 2016 Roadway Priority Report has been finalized.

MR. TAYLOR

Mr. Taylor said he attended the ALOM Conference, and plans to attend the PSATS Conference next week as well. He asked Board Members for input on the "Proposed PSATS Resolutions" to be voted upon at the upcoming Conference.

MR. SCHURKO

Mr. Schurko said he received several calls regarding Waste Management issues; all have been resolved. Mr. Anderson said the Township has been happy with Waste Management's service to the Township overall.

Mr. Taylor made a motion, seconded by Mr. Jorgensen, to accept the foregoing reports as presented. Motion carried unanimously.

CORRESPONDENCE-None submitted for review.

NEW BUSINESS

POSSIBLE APPROVAL OF THE PURCHASE & FINANCING TERMS OF A 2016 F550

Each Board Member had previously received a copy of a Memo from Finance Director Candy Wygonik outlining costs and financing necessary to purchase a 2016 Ford F550 truck from Allegheny Ford Truck Sales through the CoStars contract. (Actual Memo from C. Wygonik on Page 9).

Mr. Taylor made a motion, seconded by Mr. Krally, to approve the purchase and financing of a 2016 Ford F550 truck from Allegheny Ford Truck Sales with costs and financing as outlined in the Finance Director's Memo dated April 12, 2016. Motion carried unanimously.

POSSIBLE APPROVAL TO HIRE A PART-TIME POLICE OFFICER

Board Members were presented with a recommendation from Chief Wilson to authorize a conditional offer of employment to Garrett Lynn as a probationary part-time officer, at a rate of \$13.42 per hour, effective April 12, 2016, conditioned upon him passing a physical, drug screening, and completing all certification requirements.

Mr. Jorgensen made a motion, seconded by Mr. Taylor, authorizing a conditional offer of employment to Garrett Lynn as a probationary part-time officer, at a rate of \$13.42 per hour, effective April 12, 2016, conditioned upon him passing a physical, drug screen, and completing all certification requirements. Motion carried unanimously.

POSSIBLE APPROVAL OF ORDINANCE NO. 379, AUTHORIZING A CABLE FRANCHISE AGREEMENT WITH CONSOLIDATED COMMUNICATIONS

Each Board Member had previously received a copy of proposed Ordinance No. 379, authorizing a cable franchise agreement with Consolidated Communications. The proposed Ordinance had been duly advertised in the Valley News Dispatch on March 16, 2016.

Mr. Taylor made a motion, seconded by Mr. Krally, to adopt Ordinance No. 379, authorizing a cable franchise agreement with Consolidated Communications. Motion carried unanimously.

POSSIBLE APPROVAL OF 2016 SHACOG SPRING COMMODITIES

Each Board Member had previously received copies of the 2016 SHACOG Spring Commodities low bidders as determined at the March 15, 2016, bid opening as follows:

2016 SPRING COMMODITIES REVISED		PUBLIC WORKS	4/12/16
<u>BIDDER'S NAME & ADDRESS</u>	<u>COMMODITY</u>	<u>PRICE PER UNIT</u>	<u>USAGE</u>
<u>EST</u>			
YOUNGBLOOD PAVING	E-3M Emulsion	\$1.70	10,000
2516 State Route 18	(Cationic Polymer)	Gall	
Wampum, PA 16157			
724-535-3395 724-535-3371 (fax)			
AMERIKOHL AGGREGATES, INC.	2RC (formerly 2A modified)	\$21.72/DELIVERED	500
1384 SR 711	8-1% (1B Sealing Limestone)	TONS	
TONS Stahlstown, PA 15687		\$38.22/DELIVERED	500
(724) 455-4450 (724) 455-4452 (fax)			

(Cont. Next Page)

HANSON AGGREGATES #67 (FORMERLY 2) \$28.53/DELIVERED 400 TONS
 2200 Springfield Pike
 Connellsville, PA 15425
 724-626-0080 724-626-7270 (fax)

LANE CONSTRUCTION ID-2 BINDER w/gravel aggregate \$43.00 PICKED UP 500
 TONS
Springdale Plant *ID-2 WEARING w/stone aggregate \$51.00 PICKED UP 500
 TONS
 412-875-3370

<u>BIDDER'S NAME & ADDRESS</u>	<u>COMMODITY</u>	<u>PRICE PER UNIT</u>	<u>USAGE EST</u>
WINE CONCRETE 1000 Big Sewickley Creek, Sewickley, PA 724-266-9500 724-266-0122 (fax)	STANDARD BOX W/BASE H = 3"	\$234.00 DELIVERED	10

WALSH EQUIPMENT, INC. 796 Unionville Road Prospect, PA 16052 724-865-9221 724-865-9817 (fax)	15" HVY DUTY CORRUGATED POLYETHYLENE PIPE W/BELL END (SMOOTH INTERIOR)	\$5.67/Per Lin Ft. Del	1,500 FT
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AT ITS MEETING ON APRIL 12, 2016, THE BOARD SHOULD MAKE A MOTION TO AWARD CONTRACTS TO THE ABOVE WHO WERE THE LOW BIDDERS AT THE SHACOG BID OPENING OF MARCH 15, 2016.

2016 SPRING COMMODITIES POLICE 4/12/16

<u>BIDDER'S NAME & ADDRESS</u>	<u>COMMODITY</u>	<u>PRICE PER UNIT</u>	<u>USAGE EST</u>
WITMER PUBLIC SAFETY GROUP, INC Devin Plume PO Box 249 Chalk Hill, PA 15421 724-437-1800 724-437-0277 (FAX)	45 CAL 230 Grain GDHP 223 CAL 55 Grain FMJBT 223 CAL 55 Grain HPBT	\$28.99 \$8.99 \$13.99	3,000 Rounds 1,000 Rounds 2,000 Rounds

AT ITS MEETING ON APRIL 12, 2016, THE BOARD SHOULD MAKE A MOTION TO AWARD CONTRACTS TO THE ABOVE WHO WERE THE LOW BIDDERS AT THE SHACOG BID OPENING OF MARCH 15, 2016.

Mr. Krally made a motion, seconded by Mr. Taylor, to approve the 2016 SHACOG Spring Commodities as presented (revised document). Motion carried unanimously.

POSSIBLE APPROVAL TO HIRE 3 SUMMER PUBLIC WORKS EMPLOYEES

Each Board Member was previously presented with a recommended list of applicants for part-time summer employment with the Public Works Department. The list included three individuals recommended to fulfill the season's schedule, with an additional applicant to be contacted in the event one of the three is unable to commit.

Mr. Krally made a motion, seconded by Mr. Taylor, to hire the three applicants recommended for part-time Public Works positions, with the option of hiring the alternate individual if necessary. Motion carried unanimously.

The meeting was adjourned at 7:58 p.m. with an Executive Session immediately following.

Daniel L. Anderson
Manager

The following Memo was originally referenced on Page 6, "New Business" :

MEMORANDUM

To: Board of Supervisors
From: Candy Wygonik
Date: 04-12-16
Subject: Public Works Truck

Approval will be needed to authorize the final purchase and financing of a Ford F550 from Allegheny Ford Truck Sales with the outfitting to be done by Walsh Equipment through CoStars. This purchase was budgeted for in 2016 and will replace a 2006 F550. Financing will be provided by Laurel Capital.

Cost of Truck:	\$49,061.00
Outfitting:	\$28,980.00

Financing will be 60 months @ 2.7% Monthly: \$1,392.00