

TOWNSHIP OF INDIANA**JULY 14, 2015**

A Regular Meeting of the Board of Supervisors of the Township of Indiana was called to order at 7:00 P.M. by Mayor Dan Taylor with the Pledge of Allegiance. The meeting was held at Indiana Township Town Hall, and recorded on audio cassette.

Supervisors in attendance were Darrin Krally, Paul Jorgensen, Michael Schurko, and Daniel L. Taylor. Also in attendance were Engineer Daniel B. Slagle, Manager Daniel L. Anderson, Public Works Foreman John Carson, Solicitor Irving Firman and Jacquelyn Rouggie for Recording Secretary Carolyn Kustra.

It was noted that a brief executive session will be held immediately following tonight's meeting.

APPROVAL OF MINUTES**JUNE 9, 2015, REGULAR MEETING**

Mr. Jorgensen made a motion, seconded by Mr. Schurko, to approve the June 9, 2015, Regular Meeting minutes as presented. Motion carried unanimously.

CITIZENS' FORUM**JOAN CONGDON**

Joan Congdon, of 27 Crest Drive, said she wanted to address the Board about Hoffman Kennels. Mr. Anderson explained the Township has a contract with Hoffman Kennels for animal control. He said they do not patrol the neighborhood, but do come out when needed. Ms. Congdon asked if anyone can call them; she was told they can. She said she heard they only keep animals for three days and then, if they are not claimed, they are euthanized. She asked if there was a closer animal control company the Township could contract with. Mr. Anderson said not at the moment; Hoffman Kennels is the only one most municipalities use in the area. He said there is not much competition for this type of business. There was another one but it closed down. Mr. Anderson explained they are required to keep any stray animals for a minimum of three days. He said if anyone calls into the Township to report a lost or found animal, the information is written down and kept in the Police Department in case any calls are received. He said the Police Department also recently got a microchip wand scanner donated to them. Ms. Congdon said she feels three days is too short of a time period to hold lost animals; she said they should be kept longer. Mr. Anderson said he believes this is a standard time period, but said when the next contract with Hoffman is negotiated, he will bring this up. Ms. Congdon said she drove out to Hoffman's Kennels and they would not let her into the building. She said she is concerned about possible bad conditions inside. Mr. Anderson explained they do not shelter out animals for adoption purposes. He asked Ms. Congdon to call him after the meeting if she has further concerns.

PATRICIA VITALE

Patricia Vitale, of 989 Old Mill Road, said she is a member of the Indianola Presbyterian Church. They would like to obtain better signage for their church. She was told to contact the Code Enforcement Officer for more details on sign regulations. Mr. Taylor said sign regulations are also specified in the Zoning Ordinance.

Ms. Vitale also wanted to express concerns about wetlands that are being constructed on the Schmitt property, which is adjacent to her property. She said she could not understand how the Township was not contacted about these being put in. Mr. Anderson explained this is a private agreement between the Schmitt's and the PA Turnpike. Mr. Slagle said they are in the process of obtaining a Grading Permit. Since the area being disturbed is less than 2 acres in size, a Site Plan

is not needed. Therefore, the Board's approval is not needed. Ms. Vitale asked if there are problems that arise later with the wetlands, who she should take her concerns to. She said she has spoke with representatives from both the PA Turnpike and Trumbull Corporation, who are putting in the wetlands. She asked why a public meeting was not held regarding this. Mr. Slagle said Grading Permits are not brought before the Township at meetings and they are an allowable use. Ms. Vitale asked if a public hearing is going to be held before they begin putting in the wetlands. Mr. Slagle said no. He suggested she speak with Mr. Curti regarding her concerns. She said she already did, and at that time, Mr. Curti knew absolutely nothing about the proposed wetlands. Mr. Jorgensen asked what her specific concerns are regarding the wetlands being built. Ms. Vitale said one major concern is that she spoke with several real estate agents and they indicated having wetlands adjacent to her property will devalue her property. She said she is very disappointed that nobody notified any of the property owners in the area about this proposal. Mr. Jorgensen asked if this is a Grading Plan or a Site Plan. Mr. Slagle said because it is smaller than 2 acres, it is only a Grading Plan. Mr. Jorgensen asked if the Township is normally notified prior to a Grading Plan being submitted. Mr. Slagle said not usually.

DEVELOPMENT PROPOSALS

GLENSHAW PROPERTIES - SITE PLAN

Board Members were presented with a site plan to construct a non-commercial garage on a commercially zoned parcel. The property is located on the western side of Saxonburg Boulevard, approximately 0.1 mile north of the intersection with Harts Run Road. The property is zoned "O/C - Office Flex Commercial". Carol Frohnert from North Hills Engineering and Joseph DeBaldo, property owner of Glenshaw Properties, were present.

Approval was recommended by the Planning Commission as a result of their June 24, 2015 meeting. Mr. Slagle said the area being disturbed is less than 5,000 square feet. Ms. Frohnert gave the Township a copy of signed plan. They have also recently received their Highway Occupancy Permit for access off of Saxonburg Boulevard from the State and will be sure the Township gets a copy.

Mr. Jorgensen asked if Mr. DeBaldo plans to put a commercial garage on the property. Mr. DeBaldo said it will be strictly used for residential use. He wants to store his R.V. and some other personal equipment he owns in there.

Mr. Krally made a motion, seconded by Mr. Jorgensen, to approve the Glenshaw Properties - Site Plan. Motion carried unanimously.

BANCROFT PLAN OF LOTS - SIMPLE SUBDIVISION

Board Members were presented with a subdivision consisting of separating a 94.727 acre lot into two parcels. Tract "A" will be 74.654 acres and Tract "B" will be 20.073 acres. This is being done to obtain separate Tax Parcel Identification Numbers for each tract. The property is located approximately 1.2 miles northeast of the intersection of Middle Road and Cedar Run Road. The property is zoned "AG - Agricultural". Land Surveyor Amy Hopkins, from Morris Knowles, was present to represent the property owners Pittsburgh National Bank and Katherine Bancroft.

The Planning Commission recommended approval of the subdivision, with conditions, as a result of their June 24, 2015 meeting. Since that time, a lot of items that needed to be addressed were taken care of and Mr. Slagle put together a new letter for the Board's review. Ms. Hopkins said she brought in revised plans to this evening's meeting addressing the final two items.

Mr. Jorgensen made a motion, seconded by Mr. Krally, to approve the Bancroft Plan of Lots - Simple Subdivision, conditioned that the items in the Engineer's review letter dated July 9, 2015, have been taken care of.

Mr. Taylor asked if anyone physically saw the property. Mr. Slagle **indicated that** due to the **location** of the parcel, it is extremely hard to get to. He said it is a large tract of land that was split by the PA Turnpike back in 1957. However, the entire parcel is located in Indiana Township; it borders West Deer Township. Ms. Hopkins showed the subdivision plan to the Board Members. Mr. Slagle said the only public access at this time is through West Deer by utilizing a Township Road known as Cedar Ridge Extension. He said the contours are very steep and it is an awkward piece of property. If the land was ever developed, all traffic would have to access through West Deer since it is cut off by the PA Turnpike. Mr. Banks from Dorseyville Fire Department asked if there is public water in the area. Ms. Hopkins said there is not. Mr. Banks said he was concerned this could cause a problem if fire trucks need to access the property. Ms. Hopkins said the adjacent property owner, Ralph Carratura, would like to purchase the tract, which is next to property he already owns in West Deer Township.

Motion carried unanimously.

ACCOUNTS PAYABLE-JULY, 2015

Mr. Jorgensen made a motion, seconded by Mr. Schurko, to approve payment of the July, 2015, expenditures as presented. Motion carried unanimously.

Payments were to be made from the following funds:

General: \$115,702.47	Developers Recreation: \$0.00
K-9 Fund: \$820.00	State: \$832.40
D.A.R.E.: \$0.00	
Rosedale Rd. Water District: \$1,595.00	
Ottawa Hills Sewer District: \$634.83	<u>Payroll Fund:</u>
Middle Rd. Sewer Dist. No. 1: \$950.00	Payroll Ending - 06/14/15: \$80,098.67
Middle Rd. Sewer Dist. No. 2: \$872.90	Payroll Ending - 06/28/15: \$77,822.30
Fairview Area Sewer District: \$384.83	Payroll Ending - 07/12/15: \$81,259.16
Capital Improvement Fund: \$202,172.34	TOTAL: \$563,144.90

FINANCIAL REPORTS-JUNE, 2015

Each Board Member had previously received a copy of the "Expenditures and Revenues as Compared to Budget" and "Balance Sheets" for June, 2015.

Board Members were also given a report from Director of Finance Candy Wygonik.

ACCOUNTS RECEIVABLE-JUNE, 2015

Each Board Member had previously received a copy of the "Accounts Receivable Statement" for June, 2015; copies were placed on file.

OLD BUSINESS

TOWNSHIP SEWER UPDATE

Mr. Anderson previously gave Board Members a copy of the "Phase I Interim Flow Reduction Consent Order (Frequently Asked Questions)" packet he received from ALCOSAN regarding the Wet Weather Plan.

REPORTS

VOLUNTEER FIRE COMPANIES

Ed Banks from Dorseyville VFD said the next Indiana Township Volunteer Firefighters' Association Meeting is going to be held on September 2, 2015 at the Dorseyville Fire Department.

CHIEF OF POLICE

Each Board Member was previously presented with copies of the Police Department's written report for June, 2015.

CODE ENFORCEMENT OFFICER

Each Board Member was previously presented with copies of the Code Enforcement Officer's monthly report for June, 2015.

PUBLIC WORKS FOREMAN

Each Board Member had previously received copies of the Public Works Foreman's written report for June, 2015. A copy was placed on file.

Mr. Carson said Klein Road has been shot and chipped. This was **done under** the State Agility Program. He said North Rose Drive will be getting road and base repairs. He expects to start the project next week.

ENGINEER

Each Board Member was presented with a copy of the Engineer's written report. A copy was placed on file. Mr. Slagle reviewed his report for the Board.

Bancroft Subdivision Plan

This plan was considered at the June 24th Planning Commission Meeting and approval was recommended. It consists of subdividing a piece of property near Bargee Farms, which is split by the PA Turnpike. A revised plan was resubmitted on July 9, 2015 for consideration by the Board of Supervisors.

Glenshaw Properties (DeBaldo) Site Plan

This plan was originally considered at the May 27, 2015 Planning Commission Meeting, and it was tabled. Revised plans were submitted on June 19, 2015 to be considered at the June 24, 2015 Planning Commission Meeting. It involves construction of a new residential garage on vacant, commercially-zoned property along Saxonburg Boulevard. The Planning Commission recommended approval.

Trumbull (Schmitt) Wetland Grading Plan

A Grading Plan was resubmitted on June 1, 2015, consisting of constructing wetlands on privately owned, residential property on Old Mill Road.

Hurwitz Grading Plan

A Grading Plan was submitted on July 6, 2015 to correct a slide behind a residence on Merganser Drive.

Park Place PH I

The Engineer, Code Enforcement Officer, and Developer met on July 10, 2015 to discuss final matters and As-Built Plans.

Park Place PH II

The Engineer has requested preparation of As-Built Plans from the Developer, but has not received a response from them.

Francioni Hill Lane Roadway Project

As-Built plans were submitted for review on July 14, 2015. Some minor issues remain and revised ones are to be resubmitted. Once approved, the Developer's Bond in the amount of \$10,010.00 can be released. This release request was approved by the Board of Supervisors at their June meeting.

MS4

The Engineer, Code Enforcement Officer, and Public Works Laborer Bob Bamrick met on July 6, 2015 to discuss the MS4 program and to inspect the majority of the Detention Basins. Pictures were taken of the basins.

Cove Run Road Project

The widening, paving and line painting is complete and the damaged portions of the roadway have been repaired. He said he prepared for the Township's review and approval Estimate No. 1 for Youngblood Paving in the amount of \$329,414.46 to be approved. A retainer in the amount of \$17,337.66 will still be held by the Township.

Mr. Jorgensen made a motion, seconded by Mr. Krally, to approve the payment of Estimate No. 1 to Youngblood Paving in the amount of \$329,414.46, as recommended by the Engineer. Motion carried unanimously.

Public Works Maintenance Building

Mr. Slagle said work continues on the new building. He prepared for the Township's review Estimate No. 3 for Swede Construction Corp. in the amount of \$126,663.75. Mr. Slagle said the project is running about 3 weeks behind, but is estimated to be complete sometime in November, 2015. The new building should be under roof by mid-August. Mr. Slagle said he also prepared for the Township's review and approval Estimate No. 1 for Vrael Plumbing in the amount of \$12,490.00. Mr. Slagle said the ACDD Grant has been expended and will be closed out.

Mr. Krally made a motion, seconded by Mr. Jorgensen, to approve the payment of Estimate No. 3 to Swede Construction Corp. for \$126,663.75, as recommended by the Township Engineer. Motion carried unanimously.

Mr. Schurko made a motion, seconded by Mr. Jorgensen, to approve the payment of Estimate No. 1 to Vrael Plumbing for \$12,490.00, as recommended by the Township Engineer. Motion carried unanimously.

2015 Township Paving Program

Mr. Slagle said based on the current condition of the upper portion of Cove Run Road, the 2015 paving project will focus only on Cove Run Road. Bid openings are hoping to be held in August, 2015.

Cedar Run Road Dirt/Gravel Paving Project

Mr. Slagle said The Board authorized re-advertising bids for this project, should it be needed, at their June meeting. Once, the availability of the DSA material is checked, more will be known about when this project can proceed. Re-bid openings, if needed, are hoping to be held in August, 2015.

Middle Road ADA Parking Project

The Engineer has completed the design of the Middle Road ADA Parking Project for bid. The Township received a NHCOC/ACDD Grant for \$16,000.00 to be used for this project. Mr. Slagle said they plan to install ADA stalls. Mr. Taylor asked if 4 handicapped parking spaces are proposed; Mr. Slagle said yes. Also, per Mr. Carson, the Township will maintain the gravel pad. Mr. Jorgensen asked if this project will be entirely funded by the Grant. Mr. Slagle said it will.

SOLICITOR

Mr. Firman said he had nothing new to report. He did say a brief Executive Session will be held after tonight's meeting.

MANAGER

Mr. Anderson submitted his Manager's Report dated July 10, 2015. Board Members previously received copies. He summarized information regarding the 2004 Municipal Consent Orders, and reminded Board Members there was a summary in their packets from ALCOSAN regarding this.

He also summarized the current status of the Public Works Building Renovation and Expansion project.

Mr. Anderson said he met with Natasha Horton with the Cohen Law Group regarding the Cable Franchise Renewal with Consolidated Communications.

He said the closing of the 2015 General Obligation Bond was completed today. Mr. Anderson thanked everyone on the Bond Council for their help and assistance, including representatives from Tucker Arensburg and PNC Bank.

PARK & RECREATION BOARD

No report was submitted.

HISTORICAL COMMISSION

No report was submitted.

SUPERVISORS

MR. JORGENSEN

Mr. Jorgensen asked if the residents affected by the Cedar Run Dirt/Gravel Road Project will be notified about the project, prior to it being started. Mr. Anderson said the Township will be sure to notify them.

MR. KRALLY

Mr. Krally asked about the damage on the rear wall of the meeting room. Mr. Anderson said this is being looked into and will have a contractor provide a proposal soon.

MR. TAYLOR

Mr. Taylor had nothing to report.

MR. SCHURKO

Mr. Schurko had nothing to report.

Mr. Krally made a motion, seconded by Mr. Schurko, to accept the foregoing reports as presented. Motion carried unanimously.

CORRESPONDENCE

Nothing was submitted.

NEW BUSINESS

POSSIBLE APPROVAL TO HIRE ZACHARY DENGLER AS A PART-TIME POLICE OFFICER

The Manager reviewed a memo submitted to the Board by Chief Wilson. It said they have completed their search for a replacement part-time police officer to replace David Ernst, whose resignation was accepted by the Board in May. He asked the Board make a motion to replace him with Zachary Dengler as a probationary part-time police officer.

Mr. Krally made a motion, seconded by Mr. Jorgensen, to authorize a conditional offer of employment to Zachary Dengler as a probationary part-time police officer, at a rate of \$13.00 per hour, effective July 14, 2015, conditioned upon him passing a physical, drug screen, and completing all certification requirements. Motion carried unanimously.

ADJOURNMENT

Mr. Schurko made a motion, seconded by Mr. Jorgensen, to adjourn the July 14, 2015 Regular Meeting. Motion carried unanimously.

It was noted that a brief executive session will be held immediately following tonight's meeting.

The meeting was adjourned at 7:40 p.m.

Daniel L. Anderson, Manager