

TOWNSHIP OF INDIANA**MARCH 10, 2015**

A Regular Meeting of the Board of Supervisors of the Township of Indiana was called to order at 7:05 P.M. by Mayor Dan Taylor, with the Pledge of Allegiance. This meeting was held at Indiana Township Town Hall, and recorded on audio cassette.

Supervisors in attendance were Paul Jorgensen, Jeffrey D. Peck, Michael Schurko, and Daniel L. Taylor. Also in attendance were Chief of Police Robert W. Wilson, Code Enforcement Officer Jeffrey S. Curti, Engineer Daniel B. Slagle, Manager Daniel L. Anderson, Public Works Foreman John Carson, Solicitor Irving S. Firman, and Jacquelyn Rouggie for Recording Secretary Carolyn A. Kustra.

APPROVAL OF MINUTES**FEBRUARY 10, 2015, REGULAR MEETING**

Mr. Taylor said the wording in the last sentence regarding the Executive Session needed to be clarified. Mr. Firman suggested the sentence be amended to read: *"The meeting was adjourned at 7:52 p.m. It was announced that an Executive Session would follow immediately afterwards to discuss litigation issues."*

Mr. Peck made a motion, seconded by Mr. Schurko, to approve the February 10, 2015, Regular Meeting minutes as amended. Motion carried unanimously.

CITIZENS' FORUM**NICK PIETROPAOLO, JR.-FRANCIONI HILL LANE STATUS**

Nick Pietropaolo, Jr. of 330 Francioni Hill Lane, asked when Francioni Hill Lane will be reopened. He said it was supposed to be open during the construction project, especially to provide access to emergency vehicles. Mr. Slagle said the contractor and developer notified him the inlet drainage problem should be completed by today. The guiderail is scheduled to be installed next week, and the contractor is supposed to supply him with the "as-built" plans by the end of this week so he can compare them with the construction plans. He said at that point, the Developer can then re-open the roadway. He said the road was not able to be opened on March 1st as originally proposed. Mr. Pietropaolo said he was upset the roadway was not open during the entire time of construction. Mr. Slagle said the project was delayed due to inclement weather, scheduling issues, etc. Mr. Firman said he sent a letter to the developer, Palm Properties, stating they had 10 days from March 9, 2015, to reopen the roadway, or the Township would be forced to draw down on their Letter of Credit to complete the project. He pointed out there are other ways for emergency vehicles to access the homes affected by the project. Mr. Anderson said access can be maintained through the cul-de-sac; there was always a way for all people to have access to their properties.

Carolyn Hoffman, from Palm properties, was introduced by Dr. Snyder, who is the owner of Palm Properties. Mr. Snyder said they tried to keep the road open but due to safety reasons, the road had to be closed. Mr. Jorgensen asked how long the road was closed. Mr. Snyder said the old road was closed for about a year. Mr. Jorgensen said there were inspectors on site at all times. Ms. Hoffman said there was an issue with the stone to be used, which caused a closure of the road for about 6 weeks. However, she said the old road remained open. Mr. Jorgensen asked if the old road remained open when there was no active construction; Mr. Snyder said it was. Mr. Taylor said the old road and the bottom of the new road have been closed since November, 2014. Ms. Hoffman said there were many delays with the project, including issues with the Brown residents, stormwater problems, etc. but they are now resolved. She said they were instructed by Gavin Robb from Tucker Arensburg to not do any more work until the tree issue with the

Brown's is resolved. Mr. Firman said that is not his understanding. Ms. Hoffman said the guiderail has been paid in full, but installation was delayed due to the harsh winter weather. Ms. Hoffman said she also has pictures of someone in the Development using an A.T.V. or other vehicle to plow about 2' of snow onto the area where the guiderail was to be placed. This snow also interfered with the drainage work. Extra work needed to be done to remove the snow. Ms. Hoffman said the Brown's have indicated they now do not want trees planted on their property. Ms. Hoffman said she feels Palm has gone over and above what was requested of them. Mr. Firman said the project began in June, 2014. He asked if they were delayed by their contractor. He also asked if the tree issue with the Brown's has delayed putting the road in. Ms. Hoffman said it has. Mr. Firman said the weather played a big factor in delaying the project, not just the tree issues. Mr. Jorgensen questioned what the tree issue is with the Brown's. Ms. Hoffman said the Brown's were not happy with the proposed placement of the 12 trees. Mr. Firman said he can get information to the Brown's regarding the trees. He said at the last Board Meeting, the Brown's were agreeable to the vegetation that was proposed. Ms. Hoffman said Betsy Brown was supposed to mark the areas where she wanted their trees planted. Mr. Anderson said the location of the trees that are to be planted on the Township property is to be approved by the Township. Mr. Firman said the trees that will be on Township-owned property can still be planted even if Betsy Brown will not let the developer on her property. Mr. Snyder said a lot of the vegetation in the area is brush, saplings, etc. and not a 'forested' area. Mr. Firman showed a plan where the location of the trees on the Township property are proposed to be planted. Mr. Slagle said the 6 trees on the Township property have already been staked out; the remaining 6 trees to be planted on the Brown's property need to be approved by them. Mr. Firman said as long as the Brown's give permission for the developer to go onto their property, the tree location can be figured out and the trees can be planted. Ms. Hoffman said the contractor has indicated he would like to plant all of the trees at the same time. Marianne Snyder asked how Ms. Brown can want trees planted but will not let them onto her to do so. Mr. Firman said this dispute regarding the trees has been on-going for some time. He said at the last meeting, Ms. Brown said she would like the trees to be planted on the Township property first, and then she would decide where she would like her 6 trees planted. Ms. Hoffman said the plan is to fill in the area the best they can. Mr. Slagle suggested that this Friday at 10:00 am, he meet with Mr. Taylor and Ms. Brown to discuss the placement of her trees. Mr. Taylor said he thought a PA One Call was received to put in the guiderail next week. Mr. Anderson said PA One Calls expire, so several of them were received. Ms. Hoffman said the road needed to be blocked until the guiderail could be installed for safety reasons; however, several people continued to get around the blockage and use the road anyway. The Board Members and Manager thanked the Developer for the efforts they have made to get the project finished.

Mr. Slagle said Phase I of Park Place is now 80% built out and the pump station needs to be inspected so the Township can take over Phase I. As-built drawings also need to be given to the Township. He said he sent them a list of 5 items that need to be taken care of prior to Phase I being taken over. This included modifications that need to be made to the pump station. Dr. Snyder asked if the pump station can be turned over before the roads are finished. Joe Pietropaolo of 310 Francioni Hill Lane, asked if Mr. Slagle is planning to inspect the drainage issues. Mr. Slagle said he will when he goes out there Friday. The Developer is running extra drains to help improve the drainage issues. Nick Pietropaolo asked who gave the people permission to put pipe in the cul-de-sac. Mr. Firman said this was addressed in the Easement Agreement. Mr. Pietropaolo asked who will fix the old road. Mr. Firman said the old road will no longer exist.

DEVELOPMENT PROPOSALS

None submitted for consideration.

ACCOUNTS PAYABLE-MARCH, 2015

Mr. Jorgensen said he saw on the Bill List that a check is listed to be cut for the Fire Departments and asked when it will be mailed. Mr. Anderson said as soon as it is processed and signed.

Mr. Jorgensen made a motion, seconded by Mr. Peck, to approve payment of the March, 2015, expenditures as presented. Motion carried unanimously.

Payments were to be made from the following funds:

General	\$177,996.45	Middle Rd Sewer Dist. No. 2	30.00
Developers Recreation	0.00	Ottawa Hills Sewer District	273.26
K-9 Fund	0.00	Rosedale Rd. Water Dist.	0.00
D.A.R.E.	203.27	Fairview Area Sewer Dist.	178.02
Middle Rd Sewer Dist. 1	70.70	<u>Payroll Fund:</u>	
Capital Improvement	15,128.55	Payroll Ending 2/08/15	82,802.78
State Fund	49,801.59	Payroll Ending 2/22/15	86,808.08
		Payroll Ending 3/08/15	84,216.50
		Total	\$497,509.20

FINANCIAL REPORTS-FEBRUARY 2015

Each Board Member had previously received a copy of the "Expenditures and Revenues as Compared to Budget" and "Balance Sheets" for February, 2015.

ACCOUNTS RECEIVABLE-FEBRUARY 2015

Each Board Member had previously received a copy of the "Accounts Receivable Statement" for February, 2015; copies were placed on file.

OLD BUSINESS

TOWNSHIP SEWER UPDATE

Mr. Anderson said he drafted a letter to the ACHD and PA DEP regarding ALCOSAN, asking for approval for submitting an extension request. The current one expires at the end of March.

Mr. Peck made a motion, seconded by Mr. Schurko, to send the extension request letter submitted by the Township Manager Daniel Anderson. Motion carried unanimously.

Mr. Anderson said a meeting is being held by ALCOSAN and the Sewer Regionalization Implementation Committee (SRIC) on March 25, 2015 at 7:00 p.m. at the Shaler Municipal Building for the Upper Allegheny Basin members. All Board Members are invited to attend.

REPORTS

VOLUNTEER FIRE COMPANIES

No reports were submitted.

Ed Banks said the Dorseyville V.F.D. is meeting with the I.S.O. tomorrow. Mr. Jorgensen asked if any of the other Fire Departments have met with them yet. Mr. Curti said he knows that Rural Ridge V.F.D. already had their meeting, and then Middle Road V.F.D. should be next. Mr. Curti said he gave general Township information to the Fire Departments at their last Fire Association meeting last week. He said if more information is needed, he will be glad to assist them.

CHIEF OF POLICE

Each Board Member was previously presented with copies of the Police Department's written report for February, 2015, as well as their 2014 Annual Report.

Chief Wilson said he received a letter from Officer Codi Csellar resigning from the Police Department. She has accepted a full-time position with O'Hara Township. He also asked that she be replaced with Jared Rothert as a probationary part-time police officer.

Mr. Peck made a motion, seconded by Mr. Schurko, to accept the resignation of part-time police officer Code Csellar. Motion carried unanimously.

Mr. Peck made a motion, seconded by Mr. Schurko, to authorize a conditional offer of employment to Jared Rothert as a probationary part-time police officer, at a rate of \$13.00 per hour, effective March 10, 2015, conditioned upon him passing a physical, drug screen, and completing all certification requirements. Motion carried unanimously.

Mr. Jorgensen noted some of the calls on the Police Department's Annual Report are down quite a bit from the prior year. Chief Wilson said he is unsure why, but said you cannot predict what can happen from year to year. He said crime is down and Chiefs from other Police Departments have noticed the same thing.

Mayor Taylor reminded everyone of the Police Department's "Crime Watch Program", and encouraged residents to sign up for the email alerts. He said there have been incidents of people stealing mail out of residents' mail boxes reported and urged that if anyone witnesses this happening to call the Police immediately.

CODE ENFORCEMENT OFFICER

Each Board Member was previously presented with copies of the Code Enforcement Officer's monthly report for February, 2015. Copies were placed on file.

Mr. Curti said the Fill Project for Emmerling Community Park (Laurel Oak shelter area) will be starting next week.

PUBLIC WORKS FOREMAN

Each Board Member had previously received copies of the Public Works Foreman's written report February, 2015. Copies were placed on file.

Mr. Carson said that on June 16th, 2015, he will have worked 30 years for the Township.

ENGINEER

Each Board Member was presented with a copy of the Engineer's written report; copies were placed on file. Mr. Slagle reviewed his report for the Board.

Stables at Hartwood

Mr. Slagle said the Developer has submitted a grading plan, and would like to take advantage of fill from the Turnpike project. They propose to submit a Site Plan next month.

Mayor Taylor noted the Stables at Hartwood is not an actual "stable"; it is going to be a restaurant.

Park Place Phase I

As-Built Plans have been requested from the Developer. The engineer will forward prior letters of Final Matters and pump station comments to the Developer.

MS4

Senior Designer Scott McCollough from Nichols and Slagle Engineering attended a PaDEP MS4 seminar along with the Manager. The PaDEP indicated that starting April 1st, the PaDEP plans to start doing random compliance audits. Mr. Slagle said he is meeting with Jeff Curti, Bob Bamrick and John Carson this Friday to discuss the MS4 program guidelines, review data completed to date, and assist the Township in compiling the MS4 data.

Cove Run Road Project

Mr. Slagle said the Youngblood's (paving contractor) bids were submitted 3 years ago; however, they have agreed to keep the bid amounts the same. Mr. Schurko asked how much longer the project is expected to take. Mr. Slagle said the grading is about 80% - 90% complete. Paving is expected to begin in April, 2015. He said he feels the road should be open by early May, 2015. He noted there has been renewed interest by developers for the property located in the area, with the possibility of 400 to 500 homes being constructed. He said the Township's Impact Fee is about \$1,000 per home. A project this large could generate quite a bit of revenue for the Township. Mayor Taylor explained impact fees are used for Township road improvements, infrastructure, as well as other things. Mr. Schurko asked if there is still money in retainage to complete the Cove Run Road project. Mr. Slagle said there is. Mr. Schurko asked what would happen if the paving contractor walked away from the project. Mr. Slagle said a Performance Bond is in place.

2015 Road Projects

Mr. Slagle said he plans to discuss the 2015 Road Projects with Mr. Carson when they meet this Friday. They are looking at Mallard Drive and McClelland Drive for the 2015 Paving.

Township Public Works Building

Mr. Slagle said bids for this project were opened on January 29, 2015. He noted that bids are only good for 60 days. He said it appears to be a 2.3 million dollar project. He said if the size of the new building could be reduced, it could bring the cost down by \$300,000. He said the low bidder for the General Contract was Swede Construction Corp. He also provided a debt service calculation that showed an annual fee reduction of only \$15,000.

He said the 2014 ACHD Annual Report for the Consent Order has been submitted. The Wasteload Management Report was also completed and submitted to ALCOSAN for the March 31, 2015 deadline.

SOLICITOR

Mr. Firman had nothing new to report.

MANAGER

Mr. Anderson said that Indiana Township has once again been named a "Banner Community" by the Allegheny League of Municipalities for the third year in a row. He said County Executive Rich Fitzgerald is planning on making an official press release on Tuesday April 7th at the Allegheny County Courthouse Grand Staircase Gallery. He is also set to speak about this at the annual ALOM Banquet.

PARK & RECREATION BOARD

No report submitted.

HISTORICAL COMMISSION

No report submitted.

SUPERVISORS

MR. PECK

Mr. Peck had nothing to report.

MR. SCHURKO

Mr. Schurko had nothing to report.

MR. JORGENSEN

Mr. Jorgensen had nothing to report.

MR. TAYLOR

Mr. Taylor had nothing to report.

Mr. Schurko made a motion, seconded by Mr. Peck, to accept the foregoing reports as presented. Motion carried unanimously.

Mr. Taylor added that he attended a meeting today at the Fox Chapel High School regarding how the school district communicates with residents. He will get a summary report to share with the Board.

CORRESPONDENCE

PA COMMISSION ON CRIME & DELINQUENCY-ITPD JUVENILE HANDLING COMPLIANCE

Mr. Anderson said a letter was received from Michael Mastroianni, from the PA Council of Chief Juvenile Probations Officers regarding the Police Liaison Project. Mr. Mastroianni thanked Chief Wilson for the time and assistance he provided during their visit on February 24, 2015. He said valuable information was shared on how juveniles are handled within the Police Department. He said no violations or problems were identified, and said the Department appears to be in compliance with the core protections identified within the JJDP Act of 2002. Mr. Mastroianni commended Chief Wilson for his hard work and dedication in ensuring juveniles are being handled in a manner consistent with federal requirements.

NEW BUSINESS

POSSIBLE APPROVAL OF RESOLUTION 2015-04 - CITF CONCURRING RESOLUTION PUBLIC WORKS GARAGE GRANT

Mr. Anderson said a \$250,000 Grant was received from the GEDF for this project. He requested an equal amount from the Redevelopment Authority of Allegheny County (RAAC). He submitted copies of support letters he received from State Representative Frank Dermody, Senator Randy Vulakovich, and County Councilman Edward Kress.

Mr. Peck made a motion, seconded by Mr. Jorgensen, to adopt Resolution 2015-04, authorizing a request for a Grant from the RAAC, in the amount of \$250,000, for the new Public Works Garage. Motion carried unanimously.

POSSIBLE APPROVAL OF RESOLUTION 2015-05 - STABLES AT HARTWOOD SEWER PLANNING MODULE

Mr. Schurko made a motion, seconded by Mr. Peck, to adopt Resolution 2015-05, for the Sewer Planning Module for the Stables at Hartwood complex. Motion carried unanimously.

POSSIBLE APPOINTMENT TO FILL VACANT HISTORICAL COMMISSION POSITION (ENDING 12/31/15)

Mr. Anderson said he received a letter of interest from resident Mitchell T. Kovel to fill the vacant position on the Historical Commission.

Mr. Peck made a motion, seconded by Mr. Jorgensen, to accept Mr. Kovel's request to fill the vacant position on the Historical Commission, which expires on December 31, 2015. Motion carried unanimously.

POSSIBLE APPROVAL OF 2015 POLICE INTERCEPTOR PURCHASE

Board Members received a memo from Finance Director Candy Wygonik asking for approval to purchase a 2015 Ford Interceptor from Woltz & Wind Ford, Inc., who was the low bidder on SHACOG. Added to that price of the car is the cost of the changeover of light bars, etc. from IbisTek. The combined total cost is \$29,061. A 2 year lease purchase agreement is anticipated. Mr. Jorgensen asked if this money is in the 2015 Budget. Mr. Anderson said it is.

Mr. Jorgensen made a motion, seconded by Mr. Schurko, to approve the purchase of a 2015 Ford Interceptor from Woltz & Wind Ford, Inc., plus the additional costs of the equipment changeover from IbisTek in the amount of \$29,061. Motion carried unanimously.

POSSIBLE AWARD OF CONTRACTS FOR NEW PUBLIC WORKS GARAGE CONSTRUCTION

Mr. Slagle said bids were done as required by State Law. Swede Construction Corp. is the apparent low bidder for the General Contractor. Mayor Taylor asked if the Base Bids for the project will be used or if the "Deducts" (alternates) will be used. Mr. Slagle said by taking the roof as an example, by making the building 20' shorter would result in losing two truck bays. Mr. Anderson said all are in agreement that the Base Bid, as one big project, should be used.

Mr. Jorgensen asked what the original budget was for the project. Mr. Slagle said originally about \$1.5-\$1.6 million, but after meetings were held, it grew to a \$1.9-\$2 million dollar project. He said the Architect for the project could explain these figures more specifically. Mr. Jorgensen said he was surprised that the bids came in so much higher when they heard them at last month's meeting from the architect. He questioned how they could be so far off if they knew what they were anticipating when going into the project. Mr. Anderson said more requirements needed to be met, such as the building expansion. Mr. Curti said remediation of the old lake bed, requiring increased specifications for the foundation, cost a lot more money than the architect anticipated. Mr. Jorgensen said the original estimate was under \$800,000. Mr. Slagle said that was only for the new building shell. That figure did not include the foundation, electrical, plumbing, etc. Mr. Jorgensen said he feels \$2 million dollars for a garage is high. He asked what was done with the former lake bed. Mr. Curti said extensive testing. Mr. Jorgensen asked what the actual final cost will be to the Township. Mr. Slagle said it should be factored in that the Township has already received a grant for \$250,000 towards the project. Mr. Anderson added that the Township is applying for more grant money as well.

Mayor Taylor asked Mr. Carson which building he prefers. Mr. Carson said the larger one. He said trucks are getting larger and the Township's population is getting bigger. Mr. Anderson said he and Mr. Carson looked at other municipalities' buildings. Mr. Curti said it will be better to have the building be 25' longer. The 45 degree angles of the stalls was tight; by making the angle 60 degrees, it allows for larger bays for bigger trucks, thus making it safer for the drivers after long hours of work. Mr. Anderson said currently, the Public Works Department has about a million dollars worth of equipment sitting out in full weather exposure because they do not have the room or space to fit vehicles. Mr. Carson noted the original garage was built back in 1963 and that trucks, and the Township's population, was much smaller at that time. Mr. Anderson said by

addressing this now, it will accommodate future growth.

Mr. Taylor asked if they should go with the Base Bid or reject all bids. Mr. Anderson said by rejecting the bids, timing could be lost. Mr. Jorgensen asked how the building is going to be paid for. Mr. Anderson said there is a bond refunding plan. Debt can be rolled into a bond, and a short term line of credit can be used to get started. Mr. Jorgensen asked if this will increase the taxes in November. Mr. Anderson said it is hard to say, but does not feel the new Public Works building would be the reason. Mr. Anderson added the Township took some very large hits with assessment reductions after the 2013 reassessment and appeals took place. For example, Health South got a VERY large reduction in its assessment. Mr. Jorgensen said he feels this project should be gone into with eyes wide open; he said there is not \$125,000 in the budget today. Mr. Anderson said cost savings will be realized with refunding, but cannot make guarantees.

Mr. Curti said the new building is designed for John's current equipment. It can adequately meet the Public Works Department's needs, and will work for any future expansion. They did not 'over shoot' when designing the building. Plus, John will be needing another truck at some point if large development occurs. Mr. Carson said last year, two trucks froze up from being left outside. Mr. Jorgensen questioned if the larger building is needed. Mr. Carson said it is. Plus, they will be prepared for the future. Mayor Taylor agreed that it is more cost effective to build the larger building now. He feels the Township should go with the Base Bids that were received. Mr. Firman suggested a motion be made to award the General Contract amounts. Mr. Schurko said he is concerned about how much higher the price of the building is now compared to when it was originally talked about last Fall. He is also concerned that an increase in taxes may have to be made. But, he would like to see the building done right. He feels that \$2.3 million should be the maximum spent. Mr. Peck agreed that a larger building is needed. Mr. Schurko said the architect said at the last meeting the price went up due to a bigger building being proposed, the costs of the soil remediation, etc. all coming in higher than anticipated. Mr. Taylor said plans for building a new Public Works garage have been talked about for 3 or 4 years now. He also said they are all aware that a budget needs to be set and adhered to.

Mr. Slagle reviewed his "Certified Bid Tabulation" sheet, dated January 29, 2015. He suggested Base Bid A for the General Contractor be awarded to low bidder Swede Construction Corp. in the amount of \$1,495,000.

Mr. Peck made a motion, seconded by Mr. Taylor, to award low bidder Swede Construction Corp. the General Contractor bid of \$1,495,000. Motion carried unanimously.

Mr. Slagle suggested Base Bid B for the Electrical Contractor be awarded to low bidder Masco Construction, Inc. in the amount of \$128,200.

Mr. Peck made a motion, seconded by Mr. Schurko, to award low bidder Masco Construction, Inc. the Electrical Contractor bid of \$128,200. Motion carried unanimously.

Mr. Slagle suggested Base Bid C for the Plumbing Contractor be awarded to low bidder Vrabel Plumbing Company for \$261,200.

Mr. Peck made a motion, seconded by Mr. Schurko, to award low bidder Vrabel Plumbing Company the Plumbing Contractor bid of \$261,200. Motion carried unanimously.

Mr. Slagle suggested Base Bid D for the HVAC Contractor be awarded to low bidder Reno Brothers Inc. for \$167,835.

Mr. Peck made a motion, seconded by Mr. Jorgensen, to award low bidder Reno Brothers Inc. the HVAC Contractor bid of \$167,835. Motion carried unanimously.

Mr. Slagle said he will prepare and submit the required paperwork.

The meeting was adjourned at 8:37 p.m.

Daniel L. Anderson, Manager

APPROVED